



We Make you IT ready...

MBPS Infotech

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DTP

MBPS Infotech, Near Shrushti Hotel, Sudarshannagar, Pimplegurav, Pune-411061

Phone: 8793001676, 9890098276 Website: <http://www.mbpsinfotech.com> email: inquiry@mbpsinfotech.com

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1) PageMaker:

- Page maker- An introduction, basics menus & tools.
- Guides & rulers. Drawing tools. Fills & outlines.
- Working with- text, paragraphs, tabs & indents, graphics, tables.
- Importing & exporting, story editing & printing. Tips & Shortcut keys
- Creating book works-introduction-building booklets, completing the book.

2) CorelDraw:

- Corel draw –An overview, menus and tools.
- Drawing –lines, shapes .inserting-pictures, objects, tables, templates,
- Adding special effects, Exporting drawings, outlining & filling objects, inserting symbols & Clip arts.
- Working in Corel draw presentation –adjusting the position, resizing, positioning, merging, color shades & shadows .working with advanced effects, special interactive effects.
- Creating- business cards, pamphlets, banners, newspapers, books. Shortcut keys in Corel draw.

3) PhotoShop:

- Photoshop-History & introduction, the file menu, the tools, Drawing lines & shapes.
- Inserting picture and shapes, filling colors, text effects, working with layers, filters,
- Creating design patterns, Photoshop presentations -static & dynamic presentation,
- Creating animations using image ready, creating animations & presentations Tips and tricks in Photoshop.

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